



Ysgol Gynradd Llangynwyd Primary School
Heol Cadrawd
Llangynwyd
CF34 9TE

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Ffôn / Phone: 01656 815565

Prifathro/Headteacher: Mr Christopher Jones

Llan Cwtch

Big Bocs Bwyd :

Volunteer Role Description

This role involves supporting the school staff with tasks such as;

- ✓ the coordination and organisation of stock following deliveries,
- ✓ helping clean and organise the Big Bocs Bwyd,
- ✓ help with the opening of the Big Bocs Bwyd.

Outline of volunteering role

Some of the activities you will undertake will be :

- ✓ Confidentiality is a key part of this role
- ✓ Supporting the school in the preparation and opening the Big Bocs Bwyd during the agreed sessions
- ✓ Collection and recording of money and completion of a cash book.
- ✓ Stacking of shelves when necessary
- ✓ Cleaning of fridges and freezers when necessary
- ✓ Providing a friendly face to parents and members of the community when they visit Llan Cwtch (Big Bocs Bwyd)
- ✓ Adhering to all policies and procedures, including safeguarding, health and safety, manual handling and confidentiality, reporting any concerns to the School and ensuring that requirements are met in the Big Bocs Bwyd

Full food hygiene training will be provided by the school